

Petite Lakes Highwood Association

Meeting Minutes from 03/27/2019

1) **Meeting Called to order:** 6:55

2) **Officers Present:** Sam Terranova, Bob Leavitt, Joe Kozlowski, Shannon Turk, Amanda Wood, Mary Sena, Lauren Hart

3) **Officers Absent:** none

4) **Acceptance of minutes:** Amanda accepts, Shannon seconded

5) **Acceptance of agenda:** Mary accepts, Joe seconded

6) **Correspondence:**

- Received an email from Cory Etson regarding garbage @24882 W. Forest
- Bob received correspondence from Toni including:
 - Inland beach license
 - Letter from Lake County health department
 - Letter regarding beach fee starting next year \$220.00
- Correspondence stating association is reinstated as a non-profit business

7) **President's Report**

Tim is taking down the lights and is putting them in the shed.

Toni was going to give Bob her launch key, Bob told her to hang on to it.

8) **Treasurer's Report**

- Amanda requested the lien book – has some that need to be removed
- Requested that an operating “word” be installed on the laptop.
- 24921 Forest Sold
 - Have 2 liens that need to be removed
 - \$1295.00 owed
 - New buyer wants to close ASAP
- 26 UNPAID association dues – Will send out pink slips after 5/1/19
- No new liens

CHECKS ISSUED:

United States Liability \$3142.00 – For boat slips

\$296.00 For Association Insurance

Account Balances:

Checking: \$21,194.99

Savings: \$20,459.81

9) **Other Reports:**

- Joe attempted to get permit for weed abatement –
 - need to file for a NOI (notice of intent)
 - once filed, and within 14 days, they put you on a list

- Also mentioned maybe needing to add a Rider to the insurance policy for weed abatement
 - Joe said he will check into it as well as any associated cost
- Joe is going to hold off on purchasing the aquacide until we get the free and clear
- Letterhead for official association correspondence has been finished

10) Continuing Business:

- Pavilion by the beach area
- Letter for Violations – Amanda was going to check the file to see if there is a complaint letter that we've used in the past
- Jayden Terranova is going to spray the geese repellent
 - Sam mentioned his sprayer had broke and he is going to replace this week
- Dylan Terranova started putting the PVC piping on the piers
 - Sam purchased the PVC pipe caps
- Trusted Contractors list
 - Added Tony's landscaping
 - Added Mack's Tree Service
- Neighborhood Party

11) New Business:

- Port a Potty
 - Service will start in May
 - Discussed possibility of adding a motion light (add to list for replacement)
 - Fix Roof
- Set Date for Spring Clean Up – June 8th
- Posting phone number for Lake County violations/ complaints on the neighborhood FB page
- Need to contact Lake County Health Dept. to update them with the PO Box and Sam's phone number

12) Cleanup

13) Next meeting:

5/15/2019 @ 6:30 Dockers North

14) Adjourned: 8:45 PM

Submitted By: Lauren Hart, Secretary